

**GOVERNMENT OF WEST BENGAL
PUBLIC WORKS DEPARTMENT
ESTABLISHMENT BRANCH
VIGILANCE CELL
"KHADYA BHAWAN", BLOCK-A, 4th FLOOR
11A, MIRZA GHALIB STREET, KOLKATA-700087**

No: 82-E (Vig)

Dated: 05.02.2026

ORDER

Sub: Submission of Declaration of Assets in respect of WBES, WBSuES & WBGS Officers of PWD

In terms of the provisions of the rule 3(6) of WBS (DRO of the Govt. Employees) Rules 1980, Officers and Employees other than Group-D employees of the State Govt. are required to submit their annual return of assets (Declaration of Assets Statement) to their respective Cadre Controlling Authority / Appointing Authority by 30th April every year. The form as prescribed in the annexure to the West Bengal Government Servants' Conduct Rule 1959, is being used by the State Govt. Employees for submission of their annual return of assets in physical mode as directed in F.D. Memo No. 3571-F Dtd. 30.03.2001 read with their further Memo No. 1853-F (P) Dtd. 02.03.2012.

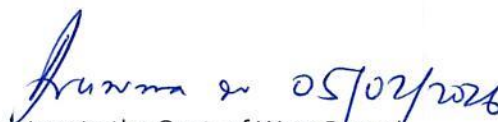
From 01.01.2026 onwards, Officers of WBES and WBSuES and WBGS Cadres **need not send a hard copy of the submitted DoA to their Cadre Controlling Authority except those mentioned herein below.**

The Officers of WBES and WBSuES and WBGS Cadres, who have joined newly, shall submit their DoA on **Online mode** after successful registration in DAS Portal and for this they are requested to send the filled up Proforma-I (copy attached) duly signed and sealed by the concerned authority to the Vigilance Cell, PWD, Khadya Bhawan to the Email ID: vigilancecellpwd@gmail.com for incorporation of their particulars in DAS Portal of PWD. **Submission of hard copies of DoA along with e-receipt of acknowledgement is mandatory for those Officers who have newly joined to Vigilance Cell, PWD, Khadya Bhawan, Block-A, 4th Floor, 11 A, Mirza Ghalib Street, Kol-87 (Phone No. 033-2209-3698) within the stipulated time.**

The Officers of WBES and WBSuES and WBGS Cadres who have been promoted in the meantime, shall update their profile in the DAS Portal.

This is for necessary information of the Officers concerned and necessary compliance.

The instant Order is being uploaded in the Official Website of PWD.


✓ Sr. Special Secretary to the Govt. of West Bengal,
Public Works Department

....P.T.O.

No: 82/1(11)-E (Vig)

Dated: 05.02.2026

Copy forwarded for information and necessary action to:

- 1) E-in-C-I/II & E.O. Secretary, PWD/Engineer-in-Chief Housing Department. He is requested to circulate the order to all concerned.
- 2) Chief Government Architect & Ex-Officio Chief Engineer, PWD.
- 3) FA & Special Secretary, PWD
- 4) Joint Secretary (P), PWD
- 5) Joint Secretary (Roads), PWD
- 6) Joint Secretary (Works), PWD
- 7) Joint Secretary (P&C), PWD
- 8) Sr. Deputy Secretary, P & A.R Deptt., e-Governance Cell
- 9) Deputy Secretary (Admin), PWD
- 10) P.S. to Hon'ble MIC, PWD
- 11) P.S. to Secretary, PWD.

✓ 
Deputy Secretary (Vigilance)
Public Works Department

No: 82/2(3)-E (Vig)

Dated: 05.02.2026

Copy forwarded for information and necessary action to:

- 1) Chief Engineer (H.Q.), P.W.Dte. / Chief Engineer (H.Q.), PW (Roads) Dte./Chief Engineer, Housing Dte.
- 2) Chief Engineer, _____
- 3) All Zonal Chief Engineer, _____

✓ 
Deputy Secretary (Vigilance)
Public Works Department

PROFORMA - I

SL. No.		
1	HRMS ID	
2	NAME	
3	DOB	
4	GENDER	
5	LAST SALARY BILL GENERATED THROUGH HRMS(Y/N)	
6	HOO CODE	
7	HOO DESCRIPTION	
8	PARASTATAL (Y/N)	
9	SERVICE STATUS	
10	ACTIVE / INACTIVE IN HRMS	
11	ALLOTMENT YEAR / BATCH (IF ANY)	
12	INITIAL DATE OF JOINING IN GOVT SERVICE	
13	DOJ IN PRESENT CADRE / PRESENT SERVICE (WBA&AS)	
14	TYPES OF RECRUITMENT (DIRECT / PROMOTEE)	
15	DOJ IN PRESENT POST	
16	PRESENT POST	
17	PRESENT DESIGNATION	
18	PRESENT LOCATION	
19	DATE OF RETIREMENT	
20	MOBILE NO	
21	EMAIL ID	
22	SERVICE SPECIFIC CODE (IF ANY)	

Signature of the Incumbent

Countersignature of the D.D.O./Controlling Officer